

# NJ Safe Schools Resources

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### I. Required CTE SLE Trainings

For more information and the full calendar year schedule, please visit website below. Schedule posted is open for enrollment, unless a date is already full. Please enroll and simultaneously plan school district / school approval processes. <https://sph.rutgers.edu/training/nj-safe-schools/required-courses.html> Email: [cscbre@sph.rutgers.edu](mailto:cscbre@sph.rutgers.edu)

Please **send all checks and purchase orders to our address on the following link:**  
<https://sph.rutgers.edu/training/nj-safe-schools/contact-us.html>

1. OSHA 10+ (price is per training for two days plus OSHA card)  
This course has a mandatory online portion, the NJDOE 2-hour Safety and Health overview for 2.0 PDUs, which should be completed no later than the week after the in-person course.
2. Designing & Implementing Student Training Plans (price is per training for three days)  
This course includes two in-person meeting days with a site visit day in-between.
3. New Jersey Wage & Hour/Child Labor Laws (price is per training for one day)  
This course includes one in-person meeting day.
4. Federal Wage & Hour and Child Labor Laws (price is for this online training)  
Online course.

### II. Free Courses for Teachers

- A. Promoting Safety & Health for NJ Students with Special Health Care Needs in CTEP  
This online course is offered free to NJ public, charter and private school personnel for four (4.0) PDUs. It provides an introduction on topics regarding safety and health for young workers with special health care needs, and soft skills used in the workplace and in our communities.
- B. Structured Learning Experience (SLE) Refresher Course  
Starting in the in 2018-19 SY, the SLE Refresher will be offered as a free online course on the Rutgers Canvas learning management system. Teachers, supervisors and other staff working in NJ K-12 public and charter plus certain private secondary schools will receive two professional development units upon completing the course.

### III. Free Courses for Students

- A. New and Young Worker's Course on Wage and Labor Laws  
This online course was developed for predominately high school students entering the workforce, but can be completed by job coaches or teachers preparing students, or helping to prepare students, to get their first job. This course will take approximately 1.5 -2 hours for users to complete and students and/or teachers will receive a certification of completion.

B. Cyber Security and Safety

The goal of this course is to build protective behaviors to promote cyber safety within secondary school populations. This course provides definitions, reference data and prevention techniques for issues regarding cyber bullying and cyber security. The course will take approximately 1.5-2 hours for users to complete and students will receive a certificate of completion.

C. Online Career Cluster-Specific PPE Training Course

This online course is offered free in New Jersey (NJ) to CTE students as well as to public, charter and private school personnel for three (3.0) professional development hours (PDUs). This course provides an introduction to students and teachers regarding use of personal protective equipment (PPE) by young workers in certain career clusters.

D. Free Cosmetology Safety and Health Training Course

This in-person training workshop is 2-2.5 hours and is intended for cosmetology students within two years of graduation and their teacher(s). This training and its learning tools help prepare young workers entering the field of cosmetology and is based in part on the National Institute for Occupational Safety and Health's *Youth @ Work* Curriculum. An online version is available for first and second year cosmetology students.

**IV. Online Incident Reporting Mandated by State of NJ Law**

Schools are required by code (N.J.A.C. 6A:19-6.5) to submit their incident report online. The New Jersey Safe Schools/NJDOE Incident Reporting Form for Career and Technical Education Programs, Cooperative Education Experiences, and Structured Learning Experiences is online at <https://sph.rutgers.edu/training/nj-safe-schools/incident-reporting.html>.

**V. Other NJ Safe Schools Resources available for free online**

A. Structured Learning Experience Frequently Asked Questions

There are over 50 FAQs covering a range of topics in four subcategories pertaining to SLE supervision eligibility, SLE program set-up, worksite placement considerations, required paperwork and on-site workplace concerns for students in SLEs are included. Please go to: <https://sph.rutgers.edu/training/nj-safe-schools/faq.html>.

B. NJ Safe Schools Manual (Online and via App)

Annually updated to reflect the latest changes to both federal and/or State of NJ codes pertaining to the National Fire Protection Agency and National Electrical Code, Hazard Communication Standard, etc. The Manual includes a collection of self-inspection checklists covering environmental, health and safety regulations for secondary occupational and career orientation programs in New Jersey public schools and private schools for the disabled. Please go to <https://sph.rutgers.edu/training/nj-safe-schools/manual.html>.

C. Student-Athlete Concussions: Website Information Pages

Please go to: <https://sph.rutgers.edu/training/nj-safe-schools/student-athlete-concussions.html>

Click on any photos to reach secondary pages with resources listed.

D. From NJ Safe Schools Program: Peer-reviewed journal papers

Please go to: <https://sph.rutgers.edu/training/nj-safe-schools/papers.html>

E. To view each previous NJ Safe Schools e-newsletter, please go to:

<https://sph.rutgers.edu/training/nj-safe-schools/newsletters.html>